



LEAD CARPENTER JOB DESCRIPTION - Legacy Builders Group
(also referred to as Project Manager-Tool Belt On)

Objective:

The project managers mission is to provide professional supervision of one to three remodeling projects while conducting business with a client focus. The project manager reports directly to Production Manager and/or Company Owner(s).

Position Requirements:

Must possess strong communication, job coordination, organizational and supervisory skills. Experience and command of rough and finish carpentry skills. Knowledge of a broad range of construction methods and techniques. A basic understanding of all trades relevant to the project. The ability to interact and communicate well with the Client, trade contractors and vendors throughout the job. Understand the importance of working as part of a team and is supportive of a team approach concept.

Experience: Requires a minimum of 2-years of experience in high-end residential remodeling

Position Duties and Responsibilities: (including but not limited to the following)

- Participate in the production handoff meeting and gain full understanding of the project scope.
- Conduct a pre-construction and close-out meetings with the client.
- Execute the project schedule and build the project according to project plans and specifications.
- Manage project scope and budget completing the project on time and on budget.
- Functions as the Lead Carpenter or Carpenter as required.
- Conduct trade and client meetings onsite.
- Assists with estimating, ordering, and inspecting materials, and scheduling subcontractors.
- Troubleshoot field problems.
- Ongoing communication with client throughout the job process.
- Conducts quality control inspections.
- You are responsible for jobsite safety for both the clients and the workers.
- Able and effective at teaching others.
- Provide oversight of company policy and procedures to production personnel.
- Responsible for management of Company tools.
- Must be available for extended work hours as required for specific and unique projects situations.
- Represent Legacy Builders Group with the utmost professionalism.

General Duties:

- Participation in production and company meetings.
- Computer competency or ability to learn Microsoft programs and online service programs.
- Participates in hiring, evaluation, discipline, and promotion of field staff.
- Miscellaneous other duties as required.

Tools required:

- Professional vehicle; pickup truck, van, SUV
- Tools as required of a Carpenter.
 - Circular Saw
 - Reciprocating saw
 - Jig Saw
 - 3/8" drill(s) Cordless 18V or larger recommended
 - Orbital/Palm/Detail Sander
 - Common Hand Tools
 - Compound power miter saw.
 - Belt sander
 - Small table saw
 - Extension cords
 - Sawhorses
 - Air Compressor and hoses with finish and framing guns. Battery operated guns are acceptable.
 - Power plainer
 - Multi-tool
 - Squares and other layout tools